



Addendum #2

DATE: May 5, 2015

Joliet Junior College
1215 Houbolt Road
Joliet, IL 60431

TO: Prospective Respondents
SUBJECT: Addendum No. 2
PROJECT NAME: Food Services for Romeoville Campus
JJC PROJECT NO.: R16007

This Addendum forms a part of the Bidding and Contract Documents and modifies the original bidding document as posted on the JJC website. Acknowledge receipt of this addendum as specified at the end of this addendum. FAILURE TO DO SO MAY SUBJECT BIDDER TO DISQUALIFICATION.

Questions Received:

1. What were/are revenue figures for the current and past 2 to 3 years for cash sales and catering at the main campus?

FY14	Cafeteria/Outlet Sales: \$1,252,163	Catering Sales: \$208,645
FY15	Cafeteria/Outlet Sales: \$1,247,021	Catering Sales: \$226,271
FY16 (Thru April 2016)	Cafeteria/Outlet Sales: \$1,106,699	Catering Sales: \$204,745

2. What were/are enrollment figures for the current and past 2 to 3 years at the main campus?

We typically state enrollment data based on the fall semesters.

FALL 2014 – 11,226
FALL 2015 – 10,970

3. What were/are revenue figures for the current and past 2 to 3 years for cash sales and catering at the Romeoville campus?

FY14	Outlet Sales: \$33,972	Catering Sales: \$0
FY15	Outlet Sales: \$33,834	Catering Sales: \$0
FY16 (Thru April 2016)	Outlet Sales: \$28,691	Catering Sales: \$0

The above sales data was based on the Outlet being only open during the fall and spring semesters (32 weeks total) for 4.5 hours in the morning and 4 hours in the evening. Any catering was thru outside sources or main campus deliveries, which were minimal.

4. What were/are enrollment figures for the current and past 2 to 3 years at the Romeoville campus?

We typically state enrollment data based on the fall semesters.

2014 – 3,836

2015 – 3,608

5. Please provide the pricing from the main campus so we know how to price the items at the Romeoville campus.

The following is a small snapshot of just some of our menu items and prices for FY16:

<i>¼ # Burger</i>	<i>\$2.10</i>	<i>¼ # Cheeseburger</i>	<i>\$2.35</i>
<i>½ # Burger</i>	<i>\$3.75</i>	<i>½ # Cheeseburger</i>	<i>\$4.00</i>
<i>Patty Melt</i>	<i>\$3.90</i>	<i>Grill Veggie Pita</i>	<i>\$4.15</i>
<i>Mozzarella Sticks</i>	<i>\$3.90</i>	<i>Buffalo Wings</i>	<i>\$5.75</i>
<i>Chicken Tenders</i>	<i>\$5.75</i>	<i>Jumbo Hot Dog</i>	<i>\$2.15</i>
<i>French Fries</i>	<i>\$1.50</i>	<i>Cheese Pizza Slice</i>	<i>\$2.85</i>
<i>Sausage Pizza Slice</i>	<i>\$3.35</i>		

Our desire is that the Vendor create and serve a menu that includes many of the standard familiar items as well as some of their own signature items. Our intent is to have competitive but fair pricing similar to the main campus but realize that conditions relevant to the surrounding area of the Romeoville campus may be taken into consideration.

6. Since salaries would need to be similar to the main campus employee, could you give us our current salary for foodservice director, cook, foodservice worker and dishwasher?

The current hourly rate for an incoming foodservice worker, cook, or dishwasher is \$10.02 per hour. This rate is for a part-time non-union worker. Because the main campus also has FT union employees, their schedule of hourly rates would not be applicable at Romeoville. The food service manager salary rates at main campus also would not be applicable because of the vast differences in business volume and responsibilities between the two campuses.

7. Could you please clarify if the vendor or the college will pay for the necessary smallwares for the new kitchen? (measuring cups, serving spoons, ladles, serving trays, plates, cups, bowls, etc.)

The vendor would be responsible for all small wares as well as disposables based on the menu to be served.

8. Will all meals be in disposable dishware? If so, is Styrofoam acceptable?

All meals/drinks are to be served in non-Styrofoam materials.

9. Is the College responsible for repair and maintenance of equipment?

The prospective vendor should include two scenarios in their proposal:

- ***Financial impact if Vendor is responsible for all equipment repairs***
- ***Financial impact if the College is responsible for all equipment repairs***

End of Addendum #2



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Please acknowledge receipt of these addenda by including this page with your proposal. Include your company name, printed name, title, and signature in your acknowledgement below. Failure to do so could result in disqualification of your bid.

Issued by:

Janice Reedus
Director of Business & Auxiliary Services
Joliet Junior College
815.280.6643

I acknowledge receipt of Addendum #2.

Company Name

Printed Name

Title

Signature